

## 55<sup>th</sup> Anniversary Founders Portraits

### **Call to Artists - Request for Qualifications (RFQ)**

Lutheran Metropolitan Ministry's 55<sup>th</sup> Anniversary Founders Portraits

#### [Details](#)

Application Deadline: Nov. 1, 2024

Contact: Development & Communications Department

Email: [mail@lutheranmetro.org](mailto:mail@lutheranmetro.org)

#### [Project Overview](#)

Lutheran Metropolitan Ministry (LMM) is a 501(c)3 non-profit organization headquartered in Cleveland, Ohio. LMM was founded in 1969 as a grassroots response to the urban crisis in Cleveland, particularly in the Hough neighborhood. Over time, we have grown to serve various populations in our community including those experiencing homelessness, incarceration, injustice, and poverty. As we celebrate our fifty-fifth anniversary in 2024, we seek to honor our history and those who played a pivotal role in the founding and early development of the organization.

LMM is commissioning three (3) portraits, each from a different artist. Each portrait will reflect a different founding member of LMM, to accompany an existing portrait gallery with Rev. Richard Sering, our founding director, and other members of our Founder's Circle. The proposed portraits are not bound to mimic or adhere to the style of the first portrait. Rather, the commissioned portraits are anticipated to be of diverse styles, colors, and compositions to reflect the unique process of each artist as well as the individuality of the subjects.

#### [Site](#)

The portraits will be on permanent display at LMM's main offices, located at 4515 Superior Avenue in Cleveland's St. Clair-Superior neighborhood. The building is a renovated glove factory with industrial elements (concrete floors, exposed beams) and is located between Hough and Asiatown.

The exact location will be LMM's Founders Conference Room, a space frequented by staff, clients, and community partners, and host to LMM's board meetings and community events. Additionally, digital reproductions of the portraits may appear in LMM's marketing materials or other publications as awards are announced and throughout the year.

#### [Design Review](#)

The Founder's Portrait Gallery Committee (ad hoc) will review all initial applications and artists' previous work based on the following criteria:

## 55<sup>th</sup> Anniversary Founders Portraits

- Style, composition, color, and originality
- Technical prowess with portraiture work
- Demonstrated ability to capture thematic elements such as the history or personality of an individual, organization, or neighborhood
- Commitment to the mission, vision, and values of LMM

The Founder's Portrait Gallery Committee (The Committee) will select three finalists based on these criteria. The finalists will then be asked to submit a proposed sketch. The sketch will be evaluated and approved, or adjustments requested by The Committee.

### Timeline

The application deadline is Friday, November 1, 2024; the selection process will conclude by November 15, 2024. Work will begin immediately following approval of the sketch, and all portraits must be completed by January 17, 2025. Please see the detailed timeline below for further information.

- **October 3, 2024:** RFQ Released
- **November 1, 2024:** Deadline to submit applications
- **November 15, 2024:** Finalists notified by Development & Communications Department
- **December 1, 2024:** Portrait sketch and artists contracts due
- **January 17, 2025:** Portraits completed and delivered to LMM
- **February 4, 2025:** Portraits revealed at Founder's Day 2025; artists encouraged to attend

### Budget & Awards

Each artist will receive \$1,500 for the creation, completion, and delivery of the design. This budget includes artist fees, and all costs associated with the design, engineering, fabrication, permitting, and delivery of the artwork. Artists are responsible for the cost of all materials required to complete project.

50% of payment will be made available to the artists after contract finalization and signing. The remaining 50% will be awarded upon LMM's receipt of the final portrait.

### Application:

To apply please complete the online application located here: [Founders Artwork 2025 - Lutheran Metropolitan Ministry](#) or submit the fillable form below to [mail@lutheranmetro.org](mailto:mail@lutheranmetro.org).

**DEADLINE TO ENTER: November 1, 2024, by 11:59PM**

For more information about Lutheran Metropolitan Ministry, please visit us at <http://www.lutheranmetro.org>. For questions, please contact [mail@lutheranmetro.org](mailto:mail@lutheranmetro.org).

55<sup>th</sup> Anniversary Founders Portraits

LMM FOUNDERS PORTRAITS APPLICATION

This application is for artists to submit work for LMM's Founders Portrait Gallery.

**Deadline: November 1, 2024**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Website: \_\_\_\_\_

Address: \_\_\_\_\_

Artist Statement/Brief Description of Existing Work:

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Have you been commissioned to create a portrait? If so, please provide the contact information of one previous client:

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Do you have a relationship to Hough, St. Clair-Superior, other inner city Cleveland neighborhoods, LMM and/or understanding of/experience with LMM's service population? (not required for submission)

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**Please submit three (3) digital images or links to examples of the work you would like to submit in JPG or PDF format, or a link to a website.** For attachments, name each file with your first initial, last name and image number (Example: JSmith1.jpg, JSmith2.jpg, JSmith3.jpg)

Link 1:

Link 2:

Link 3:

Thank you for your interest in our Founder's Portrait Gallery!